

Summary of Minutes  
Regular Board Meeting  
August 10, 2015

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**President Louis M. Elmy** called the meeting to order at 7:22 PM.

**Superintendent Dr. Bernard S. Prevuznak** led the Pledge of Allegiance to the Flag.

**Board Secretary Leonard B. Przywara** called the roll.

8 MEMBERS PRESENT: Caffrey, Evans, Galella, Katsock, Susek, Thomas, Walker, Elmy

1 MEMBER ABSENT: Quinn

President Elmy stated:

- The chair wishes to announce that the Board held an Executive Session prior to the Regular Board Meeting of August 10, 2015.
- THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

**Miss Katsock moved, seconded by Ms. Thomas**, to approve the minutes of the Regular Board Meeting of July 20, 2015 and dispense with the reading of those minutes.

The vote was as follows:

**All In Favor:** Caffrey, Evans, Galella, Katsock, Susek, Thomas, Walker, Elmy

Leonard B. Przywara, Board Secretary/Business Manager, presented the Treasurer's Report for the month ending May 31, 2015.

WILKES-BARRE AREA SCHOOL DISTRICT  
CASH ACCOUNT BALANCES  
MONTH ENDING MAY 31, 2015

GENERAL FUNDS

|  |                  |
|--|------------------|
| GENERAL FUND CHECKING - FNCB           | (\$1,191,418.07) |
| GENERAL FUND CASH CONCENTRATION - FNCB | \$2,643,059.28   |
| FEDERAL PROGRAMS - FNCB                | \$1,282,103.78   |
| FEDERAL PROGRAMS CHAPTER 1 -FNCB       | \$175,547.41     |
| OMEGA BANK                             | \$2,931,633.96   |
| OMEGA BANK                             | \$2,066,505.73   |
| JANNEY MONTGOMERY SCOTT                | \$1,688,866.85   |
| PNC BANK                               | \$1,000.00       |
| PNC BANK INVESTMENT                    | \$8,730,726.22   |
| LPL LINSKO PRIVATE LEDGER              | \$828,561.57     |
| EARNED INCOME TAX ACCOUNT-FNCB         | \$119,751.90     |
| COMMONWEALTH INVESTMENT #1             | \$11,595.95      |
| REAL ESTATE TAX ACCOUNT - FNCB         | \$0.00           |
| LANDMARK CD                            | \$459,978.79     |

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PLGIT EIT \$819,374.92

**TOTAL GENERAL FUND \$20,567,288.29**

SPECIAL REVENUE FUNDS

2003 CAPITAL PROJECTS CASH CONCENTRATION-FNCB \$10,369.30

ATHLETIC FUND-OMEGA BANK \$496,197.42

**TOTAL SPECIAL REVENUE FUND \$506,566.72**

TRUST AND AGENCY FUNDS

PAYROLL CHECKING-FNCB \$2,513,079.37

PAYROLL CLEARING -FNCB \$262.68

WHOLE LIFE GROUP TRUST-CITIZENS BANK \$235,066.44

ELEMENTARY ACTIVITY FUND-OMEGA BANK \$127,432.65

SECONDARY ACTIVITY FUND-OMEGA BANK \$264,255.58

COMMONWEALTH INVESTMENTS #5 \$333,164.43

**TOTAL TRUST AND AGENCY FUND \$3,473,261.15**

FOOD SERVICE FUND

CHECKING ACCOUNT-OMEGA BANK \$1,243,718.50

**TOTAL FOOD SERVICE FUND \$1,243,718.50**

DEBT SERVICE FUND

COMMONWEALTH INVESTMENTS #7 \$9,281.30

**TOTAL DEBT SERVICE FUND \$9,281.30**

**Ms. Thomas moved, seconded by Mr. Evans,** to accept the Treasurer's Report for the month ending May 31, 2015. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Katsock, Susek, Thomas, Walker, Elmy

**Unfinished Business**

Ms. Thomas stated that she was resigning her position as a Representative for Wilkes-Barre Area School District to the Wilkes-Barre Area Career and Technical Center effective, August 31, 2015. Ms. Thomas recommended to the Board of Directors of the Wilkes-Barre Area School District that Rev. Shawn Walker be appointed as a Representative for Wilkes-Barre to the Wilkes-Barre Area Career and Technical Center for the remainder of her term.

**Miss Katsock moved, seconded by Rev. Walker,** to accept the resignation of Denise Thomas as a Representative for Wilkes-Barre Area School District to the Wilkes-Barre Area Career and Technical Center effective, August 31, 2015. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Katsock, Susek, Thomas, Walker, Elmy

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**Ms. Thomas moved, seconded by Miss Katsock**, to appoint Rev. Shawn Walker to fill the remaining term vacated by Denise Thomas as a Representative for Wilkes-Barre Area School District to the Wilkes-Barre Career Area and Technical Center. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Katsock, Susek, Thomas, Walker, Elmy

**Miss Katsock moved, seconded by Rev. Walker**, to appoint Joseph A. Caffrey as an alternate Representative for Wilkes-Barre Area School District to the Wilkes-Barre Area Career and Technical Center.

Mr. Caffrey declined. - No vote was taken.

Mr. Evans made a personal statement to the Board and the Public.

**Communications from the Superintendent**

Dr. Prevuznak presented the below information

**Restructuring the Organizational Alignment for Cost Savings**

In analyzing the need for savings throughout the district it has become increasingly evident that every position through this district has to be scrutinized. Therefore I submit this plan for your approval but respectfully reserve the option to reconsider these changes if in fact this attempted realignment proves to be too difficult a task for our central office personnel with possible building projects on the horizon.

To begin in analyzing the student services position (Dr. Mileski's position) I have examined the various options from filling the position, to hiring a coordinator rather than a director, to delegating to a person who can address all the issues that this department did address in the past. And yet the challenge becomes how we absorb this salary without jeopardizing the integrity of the department. We plan to utilize only those personnel who currently are in the central office and who are willing to take on new responsibilities and learn new departmental obligations. I therefore offer the plan that Brain Costello becomes district director of curriculum for K-12 and Rochelle Koury becomes district director for administrative and student affairs K-12. What this does is essentially structures the district for Mr. Costello to work directly with all the principals and curriculum specialists throughout the district and permits a consistent flow of student instruction to occur without separation of services. Additionally it allows Dr. Koury to assume all of the student services assignments as well taking on special administrative projects such as the Shine Program, liaison to private/public partnerships, representative for meetings dealing with organizations such as the United Way, NAACP, and administering to any Pre-K services.

Additionally I would ask that Mr. Makaravage be appointed as director of instructional technology and assume this position along with his current duties. The current technology department will fall under his jurisdiction and he would also supervise the current technology coaches that exist in our district. I believe that he would be able to realign the disjointed use of technological services that currently exist and perhaps eliminate the need for a technology audit to be conducted.

With the elimination of the Early Childhood coordinator position there becomes the need to address our KTO program for our early childhood teachers and a reading and language coordinator for K-2 grade levels. Both Ms. Michelle Williams and Mr. Tom Zelinka can absorb those additional duties along with their current work load.

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In addressing the buildings and the need to hire an assistant principal for elementary, we have initiated some transfers that will eliminate the need for that hire and allow the district to employ some additional cost savings. With Mr. Khalife assuming the Solomon Plains assistant elementary principal position it allows the district to hire an acting "Head Teacher" at GAR in order to address this opening. The Head Teacher to be considered is Corey Brenner a librarian at Meyers High School who has experience at GAR and who will be obtaining his principal certification shortly. With a creative schedule we will not have to fill his position and thus not have to hire a librarian at Meyers High School.

In conclusion, this district has an opportunity to recoup some \$400,000 dollars in salaries and benefits.

**Communications from Citizens**

1. Terry Schiowitz
2. Joe Jacobs
3. Councilman George Brown
4. Ed Pomanek
5. Michelle Chavez
6. Amber Zyskowski
7. Cheyenne Zyskowski
8. John Jones
9. John Suchasls
10. Francis Sorick
11. Matthew Ford

The above listed Citizens addressed the Board in regard to:

1. Requesting Board participation in a public forum hosted by Save Our Schools, being held at Genetti's Best Western Hotel and Convention Center on Sunday, August 30, 2015 at 2:00 PM.
2. Concerns of downtown Wilkes-Barre not being a safe location for the new consolidated high school.
3. Address student and parent involvement in regard to providing a better education to students.
4. Concerns that Meyers High School parapet was not repaired properly in the past.
5. Small school environment is more favorable for students.
6. Belief that consolidation is the only way to resolve a dire situation, suggesting combining all three high schools.
7. Cutting salaries and benefits for each employee.
8. Effects of a small school environment.
9. New school better for student's education and safety
10. Hiring Policy/Blank spaces on Personnel Report.
11. Three minute time allotted to address the Board.

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Diane Lorenzotti addressed the Board in regard to her past attendance at School Board Meetings. Ms. Lorenzotti noted that she was a secretary at Coughlin High School, former Union President, and Tax Payer. Ms. Lorenzotti stated that after last month's Board Meeting she received a phone call from someone she knew that would not lie to her. Ms. Lorenzotti noted that a Board Member or Members contacted her friend and wanted to know what she (Ms. Lorenzotti) was doing at the Board Meeting. Ms. Lorenzotti stated that her friend was asked if she (Ms. Lorenzotti) was part of the Meyers gang or in opposition to what the Board decided to do in regard to schools. Ms. Lorenzotti stated that to her that seemed like a threat. Ms. Lorenzotti noted that she is an employee but before that she is a taxpayer and has a right to be at Board meetings. Ms. Lorenzotti noted that, maybe she is wrong, but to her it did seem like a threat and stated that it doesn't bother her, because she is planning on retiring this year. Ms. Lorenzotti noted that for any other taxpayers who work for the District and feel that they can't go to a Board Meeting because somebody is watching them and the Board does not approve of us opposing something that the Board may do, is sad. Ms. Lorenzotti stated she does not know if it was one or two Board Members, but the message came to her and she (Ms. Lorenzotti) is certain her friend would not lie to her.

Ms. Lorenzotti stated that after that call, she decided to come and speak to the Board and stated, if you are afraid of us coming here as employees, opposing what you are doing, then maybe you are not doing something right and if you truly believe that you are doing what is right for the students and taxpayers, you do not have to be afraid of us. Ms. Lorenzotti stated, now you have to be afraid of me, I'm going to be watching you.

Bob Sypniewski addressed the Board in regard to forming a partnership with the Wilkes-Barre Area School District and a group of private investors. Mr. Sypniewski noted that he represents a group of investors who are in a position to offer a 100 % funding based on the school numbers, to do the renovation and if not renovating, build a new school, the right way with the right team. Mr. Sypniewski stated that private money would come in and no ownership would be taken away from the School District, the group would not want to maintain or run your building. Mr. Sypniewski stated the group is offering a solution to the School District for the three High Schools, starting off with Meyers. Mr. Sypniewski noted that the School District numbers are a hundred million dollar plus and stated that his group has secured that and wants to partner with the District. Mr. Sypniewski stated that his group has spent five years investigating how a private group could come together with a private entity. Mr. Sypniewski noted that within the last two years his group has spent five hundred million dollars in funding to education facilities, affordable care facilities, city hall facilities and parking garages. Mr. Sypniewski stated that the group will review operating and energy costs of the District, noted that the group has funding in place and would like to partner with the District.

Dr. Prevuznak noted that he met with Mr. Sypniewski earlier today for approximately three hours. Dr. Prevuznak stated that the District is very interested in anyone who would present opportunities and the District is very flexible to listening to a different way of looking at things. Dr. Prevuznak informed Mr. Sypniewski that he has spoken to the Board and an Informational Meeting will be scheduled for next week to discuss what information you (Mr. Sypniewski) would like to present in regard to your proposal.

#### **LUZERNE INTERMEDIATE UNIT**

Miss Katsock informed the Board that the next meeting of the LIU is scheduled for August 12, 2015.

#### **WILKES-BARRE AREA CAREER AND TECHNICAL CENTER**

There was no report for the Wilkes-Barre Career and Technical Center.

There was no **CURRICULUM COMMITTEE REPORT**

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**BUDGET FINANCE COMMITTEE REPORT**

**Mr. Caffrey presented the following report and recommendations for the Board's approval:**

**A. ADMINISTRATIVE**

1. That approval be given to the below listed payments:

| <b>Contractor</b>                       | <b>Project</b>                      | <b>Fund</b>      | <b>Cert/Appli. Invoice #</b> | <b>Payment Due</b> |
|---|-------------------------------------|------------------|------------------------------|--------------------|
| Apollo Group, Inc.                      | Mackin Renovation                   | Capital Projects | 11                           | \$42,832.84        |
| A & E Group, JV                         | Mackin Renovation                   | Capital Projects | 10                           | \$5,604.96         |
| Borton Lawson Architecture              | Mackin Renovation                   | Capital Projects | 10                           | \$3,319.59         |
| Panzitta Enterprises, Inc.              | Mackin Renovation                   | Capital Projects | 04                           | \$735,505.91       |
| Integrity Fire Protection               | Mackin Renovation                   | Capital Projects | 01                           | \$63,000.00        |
| G.R. Noto Electrical Construction, Inc. | Mackin Renovation                   | Capital Projects | 03                           | \$153,900.00       |
| Yannuzzi, Inc.                          | Mackin Renovation Plumbing          | Capital Projects | 02                           | \$82,831.50        |
| Yannuzzi, Inc.                          | Mackin Renovation Plumbing          | Capital Projects | 03                           | \$48,852.00        |
| Yannuzzi, Inc.                          | Mackin Renovation HVAC              | Capital Projects | 02                           | \$138,902.76       |
| Yannuzzi, Inc.                          | Mackin Renovation HVAC              | Capital Projects | 03                           | \$288,985.14       |
| Apollo Group, Inc.                      | Heights Murray Elementary Reroofing | Capital Projects | 08                           | \$1,294.45         |
| Dunmore Roofing & Supply Co., Inc.      | Heights Murray Elementary Reroofing | Capital Projects | 04                           | \$37,426.50        |
| Apollo Group, Inc.                      | New High School                     | Capital Projects | 01                           | \$1,233.18         |
| Borton Lawson Architecture              | New High School                     | Capital Projects | 02                           | \$12,500.00        |
| Leonard Engineering                     | New High School                     | Capital Projects | 02                           | \$12,127.78        |
| WKL Architecture                        | New High School                     | Capital Projects | 02                           | \$53,755.45        |
| Apollo Group, Inc.                      | Kistler Addition Renovations        | Capital Projects | 01                           | \$516.88           |
| Borton Lawson Architecture              | Kistler Addition Renovations        | Capital projects | 02                           | \$13,400.00        |
| Leonard Engineering, Inc.               | Kistler Addition Renovations        | Capital Projects | 02                           | \$3,146.67         |
| Apollo Group, Inc.                      | Meyers/Coughlin Safety Sheds        | Capital Projects | 01                           | \$1,476.02         |
| Mar-Paul Co., Inc.                      | Meyers /Coughlin Safety Sheds       | Capital projects | 01                           | \$47, 610.00       |
| Borton Lawson Architecture              | GAR Drainage & Retaining Wall       | Capital Projects | 01                           | \$4,884.50         |

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2. That approval be given to exonerate the following listed property owners from the payment of school property taxes. The Pennsylvania State Veterans' Commission for Real Estate Tax Exemption has verified with the Department of Veterans Affairs that the property owner is totally and permanently disabled as a result of service connected causes incurred during a period of war or armed conflict.

| PROPERTY OWNER     | ADDRESS                              | EFFECTIVE DATE    |
|--------------------|--------------------------------------|-------------------|
| Ronald P. Gosart   | 39 Laflin Road<br>Wilkes-Barre, PA   | November 20, 2014 |
| Charles T. Reisser | 66 Seneca Street<br>Wilkes-Barre, PA | December 9, 2014  |
| Robert G. Scanlon  | 65 Laflin Road<br>Wilkes-Barre, PA   | February 9, 2015  |
| Charles P. Korman  | 1610 Westminster Road<br>Plains, PA  | July 15, 2015     |

3. That approval be given to enter into an Agreement for Participation in the Child Nutrition Program for the 2015-2016 school year with the following organizations. A copy of each agreement is on file in the Office of the Board Secretary.
- a. Alternative Learning Center/Luzerne intermediate Unit 18
  - b. The Milford E. Barnes Junior School
4. That approval be given to contribute \$17,200.00 to Wilkes-Barre City for the 2015-2016 maintenance of the Municipal Athletic Fields. This is the same amount as was contributed for the 2014-2015 school year.

**ADDENDUM**

1. That approval be given to the below listed payments:

| Contractor                     | Project                          | Fund             | Cert/Appli. Invoice # | Payment Due  |
|--------------------------------|----------------------------------|------------------|-----------------------|--------------|
| Olivetti Roofing Systems Corp. | Daniel J. Flood Roof Replacement | Capital Projects | 06                    | \$43,200.00  |
| Olivetti Roofing Systems Corp. | Daniel J. Flood Roof Replacement | Capital Projects | 07                    | \$135,689.40 |
| Olivetti Roofing Systems Corp. | Daniel J. Flood Roof Replacement | Capital Projects | 08                    | \$59,157.00  |

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**B. FEDERAL**

That, in accordance with the authority of the Board, the following Federal AP Checks #1420-1430 and Federal Wire transfer 201500062-20150064 from July 1, 2015 through July 31, 2015 and Chapter I AP checks #1416-1424 and Chapter I Wire Transfers 201500065-20150076 were drawn for payment since the last special meeting of the Board of Education held on June 29, 2015 be approved.

**C.** That payment be approved for the following General Fund Wire Transfers #201510212-201510221 and General Fund checks, #39675-39757 and Food Service Checks 2634-2636 (July 30, 2015) which were drawn for payment since the last regular meeting of the Board of Education held on July 20, 2105.

**D.** That the checks listed on the following pages #39758 to 39818 which have been inspected be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

Attorney Wendolowski recommended that the payments due to Olivetti Roofing Systems Corp. be reduced by an additional 10 % retainage to insure that damages incurred on this project will be covered by funds withheld.

**Mr. Caffrey moved, seconded by Dr. Susek,** to adopt the report. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Katsock, Susek, Thomas, Walker, Elmy

**1 Nay:** Katsock: A #1 & C & D

**1 Nay:** Thomas: Addendum

There was no **ATHLETIC COMMITTEE REPORT**

There was no **SAFETY AND SECURITY COMMITTEE REPORT**

**CONTRACTED SERVICES COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

1. That approval be given to renew the Basic Maintenance Services Agreement with NRG Controls North, Inc., P.O. Box 235, Selinsgrove, PA in respect to the Schneider Elect. TAC-Invensys, Environmental Control Systems which controls the heating, ventilating and air conditioning systems of various District facilities. The cost of this contract, for year one (1) is \$21,000.00. The District may elect an option providing for a three (3) year term in which either party may terminate the contract with thirty (30) days written notice prior to the next anniversary date of same. A copy of the agreement (Exhibit "A") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.

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2. That ratification be given to the change order requests of Panzitta Enterprises, 72 George Avenue, Wilkes-Barre, PA in respect to the Mackin School Renovation Project, as follows:

|   |             |
|---|-------------|
| Repair plaster in corridors and drywall in cafeteria                            | \$68,793.64 |
| Delete rock excavation, deduct  | \$72,000.00 |
| Eliminate Science lab storage room cabinets, deduct                             | \$1,036.54  |
| Furnish and install new overhead door   | \$3,291.25  |
| Lower height of fence, deduct   | \$1,500.96  |
| Furnish and install 3 access doors  | \$700.20    |
| Install FSK facing and insulation over existing, exposed Kraft faced insulation | \$21,952.72 |
| Total Change orders, Net  | \$20,200.31 |

3. That ratification be given to the change order requests of G.R. Noto Electrical Construction, Inc., 2 Skyline Drive, P.O. Box 247, Clarks Summit, PA in respect to the Mackin School Renovation Project as follows:

|   |            |
|---|------------|
| Provide recessed type F fixture in lieu of type F fixture                 | \$1,993.00 |
| Furnish and install patch panels  | \$2,896.00 |
| Furnish and install 200' orange inter-duct with pull cord and fiber cable | \$1,754.00 |
| MC feeders vs. pipe and wire on some feeders, deduct                      | \$2,639.00 |
| Total Change orders Net   | \$4,004.00 |

4. That approval be given to award a contract to Mark J. Sobeck Roof Consulting, Inc., 15 South Franklin Street, Suite 210, Wilkes-Barre, PA for design of re-roofing at G.A.R. High School in the area of the shop and printing department at a cost of \$6,975.00. In addition, an alternate additional cost, in the amount of \$2,775.00 is proposed for design of areas above the auditorium.
5. That approval be given to award a contract to A&E Group, Inc., 140 Maffet Street, Wilkes-Barre, PA in respect to the architectural design for the G.A.R. High School Shop/Print Area Project at their proposed fee, in the amount of \$8,975.00. This award is based upon the recommendation of Apollo Group, Inc., the District's Construction manager.
6. That approval be given to award a contract to Rosen Real Estate, Inc., 15 Public Square, Suite 206, Wilkes-Barre, PA to perform certified real estate appraisals of three (3) District owned properties at a fee not to exceed \$5,000.00.

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ADDENDUM

1. That approval be given to award a contract to Moyer Realty Advisors, LLC, 1150 Glenlivet Drive, Suite A-11, Allentown, PA to perform certified real estate appraisals of three (3) District properties at a fee in the amount of \$5,850.00, inclusive of all expenses. Additional fees will apply for court testimony, and conferences and consultation, if required.
2. That approval be given to award a contract to Fabcor, Inc., 1205 Mid Valley Drive, Jessup, PA in respect to the G.A.R. Retaining Wall/Fence/Drainage Project at a cost of \$348,632.00. In addition, consideration should be given to Alternate #1, the replacement of the stair and cheek wall, at a cost of \$17,850.00. This award is based upon the recommendation of the Apollo Group, Inc., the District's Construction Manager.

**Dr. Susek moved, seconded by Ms. Thomas**, to adopt the report. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Katsock, Susek, Thomas, Walker, Elmy

**1 Nay:** Katsock: #2 & #3

There was no LEGISLATIVE /FEDERAL REPORT

**MATERIAL SUPPLIES REPORT**

**Mr. Galella presented the following report and recommendations for the Board's approval:**

1. That having received proposals through COSTARS vendors from the Design Team on June 22, 2015 that the award is made to the following bidders for:

MACKIN SCHOOL FURNITURE

Stone Office, Inc - \$221,606.23  
321-327 Pear St  
Scranton, PA

2. MACKIN KITCHEN EQUIPMENT

Rice's Food Equipment and Consulting, Inc \$85,485.71  
Dallas, PA

3. That having received and inspected bids on August 5, 2015 that the award is made to the following bidders for:

CAFETERIA SMALLWARES

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| Heights                        |      |                         | RICE'S   | NOVA     |          |        |                   |
|--------------------------------|------|-------------------------|----------|----------|----------|--------|-------------------|
|                                |      |                         | PRICE    | PRICE    | AWARD    |        | TOTAL             |
| Item Name/Description          | Qty. | Additional information: |          |          |          |        |                   |
| Flat-Grip Tong                 | 4    | Black                   | \$2.98   | \$1.25   | \$1.25   | NOVA   | \$5.00            |
| Espresso Tiered Basket Display | 1    | 2 tier Medium           | \$109.94 |          | \$109.94 | RICE'S | \$109.94          |
| Modular Basket                 | 1    | Light Beige             | \$13.98  |          | \$13.98  | RICE'S | \$13.98           |
| Sonoma Collection              | 1    | Small Rack              | \$367.25 |          | \$367.25 | RICE'S | \$367.25          |
| Wet Erase Chalk Ink Markers    | 1    | Classic Marker 8 pk     | \$53.73  |          | \$53.73  | RICE'S | \$53.73           |
| Paring Knives                  | 10   | Blue and Green          | \$5.31   |          | \$5.31   | RICE'S | \$53.10           |
| Boning Knives                  | 5    | Black                   | \$15.27  | \$10.75  | \$10.75  | NOVA   | \$53.75           |
| Draining Grate                 | 12   | Full Size               | \$3.50   | \$3.20   | \$3.20   | NOVA   | \$38.40           |
| Hubert Clear Pastry Bags       | 1    |                         | \$23.87  |          | \$23.87  | RICE'S | \$23.87           |
| Conventional Oven Mitt         | 6    | 15 Inch                 | \$11.09  | \$8.98   | \$8.98   | NOVA   | \$53.88           |
| Conventional Oven Mitt         | 6    | 17 Inch                 | \$12.96  | \$10.49  | \$10.49  | NOVA   | \$62.94           |
| SteamGlove Gloves              | 3    | 14 Inch                 | \$17.18  | \$13.50  | \$13.50  | NOVA   | \$40.50           |
| SteamGlove Gloves              | 3    | 20 Inch                 | \$27.47  | \$21.90  | \$21.90  | NOVA   | \$65.70           |
| Hubert Wet Mop Handles         | 6    | Clincher for 5 Inch     | \$17.44  | \$14.90  | \$14.90  | NOVA   | \$89.40           |
| Hubert Squeegees               | 4    | Plastic 12 Inch         | \$6.48   | \$15.55  | \$6.48   | RICE'S | \$25.92           |
| Utility Bucket                 | 4    | 10 Qt                   | \$9.49   | \$12.90  | \$9.49   | RICE'S | \$37.96           |
| The Sunkist Sectionizer        | 3    | 4-wedge                 | \$247.00 | \$235.00 | \$235.00 | NOVA   | \$705.00          |
| Polyethylene Pails             | 6    |                         | \$51.98  | \$17.55  | \$17.55  | NOVA   | \$105.30          |
| Cambro Service Cart            | 1    | Open                    | \$439.00 | \$430.00 | \$430.00 | NOVA   | \$430.00          |
| Miler Multi-Purpose Film       | 12   | 12 X 5280               | \$54.77  |          | \$54.77  | RICE'S | \$657.24          |
| Hubert Baby Dial Thermometer   | 24   |                         | \$3.25   | \$3.25   | \$3.25   | RICE'S | \$78.00           |
| Pan Savers                     | 3    | Full Size               | \$62.59  |          | \$62.59  | RICE'S | \$187.77          |
|                                |      |                         |          |          |          |        | <b>\$3,258.63</b> |

| Heights-catering            |      |                                  | RICE'S     | NOVA     |          |       |                   |
|-----------------------------|------|----------------------------------|------------|----------|----------|-------|-------------------|
|                             |      |                                  | PRICE      | PRICE    | AWARD    |       | TOTAL             |
| Item Name/Description       | Qty. | Additional information:          |            |          |          |       |                   |
| 2-Tier Iron & Rattan Basket | 21   | For serving lines at all schools | \$29.77    |          | \$29.77  | RICES | \$625.17          |
| Blender                     | 3    | GAR, Solomon Meyers:             | \$1,160.07 | \$885.00 | \$885.00 | NOVA  | \$2,655.00        |
| Table Skirt 17.5 ft         | 6    | Black                            | \$89.97    | \$95.00  | \$89.97  | RICES | \$539.82          |
| Table Skirt 17.5 ft         | 6    | White                            | \$89.97    | \$95.00  | \$89.97  | RICES | \$539.82          |
| Skirt Clips                 | 1    | letter "E"                       | \$121.49   | \$19.50  | \$19.50  | NOVA  | \$19.50           |
| Bread Basket                | 2    | 12 per case                      | \$20.19    |          | \$20.19  | RICES | \$40.38           |
| sign holder                 | 12   | 8.5x11                           | \$17.40    |          | \$17.40  | RICES | \$208.80          |
| 3 gallon beverage dispenser | 4    | catering                         | \$39.77    |          | \$39.77  | RICES | \$159.08          |
|                             |      |                                  |            |          |          |       | <b>\$4,787.57</b> |

Summary of Minutes  
Regular Board Meeting  
August 10, 2015

| GAR High School                     |      |                            | RICE'S   | NOVA     |          |       |                   |
|-------------------------------------|------|----------------------------|----------|----------|----------|-------|-------------------|
|                                     |      |                            | PRICE    | PRICE    | AWARD    |       | TOTAL             |
| Item Name/Description               | Qty. | Additional information:    |          |          |          |       |                   |
| Heavy Duty Pan Rack Cover           | 2    |                            | \$129.00 | \$139.00 | \$129.00 | RICES | \$258.00          |
| Hospitality First Aid Kit           | 1    |                            | \$192.50 |          | \$192.50 | RICES | \$192.50          |
| 18 Inch Industrial Floor Circulator | 1    | Rolling Stand              | \$235.00 | \$119.00 | \$119.00 | NOVA  | \$119.00          |
| Disposable Safety Knives            | 2    | Crew Safe Utility box of 6 | \$19.77  |          | \$19.77  | RICES | \$39.54           |
| Cotton Bar Mop Towel                | 6    |                            | \$14.25  | \$11.90  | \$11.90  | NOVA  | \$71.40           |
| BRUTE Utilitu Buckets               | 2    | 14 Qt, Red                 | \$19.38  | \$18.25  | \$18.25  | NOVA  | \$36.50           |
| 32 Oz Spray Bottle                  | 3    | Standard Pump              | \$3.08   | \$1.69   | \$1.69   | NOVA  | \$5.07            |
| Commercial Angled Broom             | 2    | 15 Inch                    | \$17.88  | \$9.95   | \$9.95   | NOVA  | \$19.90           |
| Commercial Dustpan                  | 2    |                            | \$4.77   | \$4.95   | \$4.77   | RICES | \$9.54            |
| Unlined Latex Gloves                | 12   | 6 Medium, 6 Large          | \$41.99  |          | \$41.99  | RICES | \$503.88          |
| Silicone Oven/Freezer Mitt          | 12   | 17 Inch                    | \$8.77   | \$7.55   | \$7.55   | NOVA  | \$90.60           |
| Hair Nets                           | 2    | Invisible, Light Brown     | \$24.77  | \$18.35  | \$18.35  | NOVA  | \$36.70           |
| Compact Electric Can Opener         | 1    |                            | \$646.77 | \$639.00 | \$639.00 | NOVA  | \$639.00          |
| Sani-Safe Pizza Cutter              | 6    |                            | \$6.41   | \$4.95   | \$4.95   | NOVA  | \$29.70           |
| Stainless Steel Pan                 | 6    | 6 Inch, Deep               | \$18.38  | \$17.25  | \$17.25  | NOVA  | \$103.50          |
| Classic Utensil Rest                | 4    |                            | \$20.99  |          | \$20.99  | RICES | \$83.96           |
| Washable Wicker Basket              | 4    | Sloped Round               | \$16.73  |          | \$16.73  | RICES | \$66.92           |
| Washable Wicker Basket              | 4    | Square                     | \$13.44  |          | \$13.44  | RICES | \$53.76           |
| Pizza Station                       | 2    |                            | \$397.77 | \$355.00 | \$355.00 | NOVA  | \$710.00          |
| Zguard                              | 1    | 47 Inch                    | \$537.44 | \$598.00 | \$537.44 | RICES | \$537.44          |
| Aluminum Tables w/ Steel Top        | 3    | 72 X 24 w/ Undershelf      | \$634.50 | \$299.00 | \$299.00 | NOVA  | \$897.00          |
| Optional Drawer                     | 3    | W/ Aluminum Table          | \$121.00 | \$165.00 | \$121.00 | NOVA  | \$363.00          |
| Optional Casters                    | 3    | W/ Aluminum Table          | \$97.77  | \$79.00  | \$79.00  | NOVA  | \$237.00          |
| Kwik-Covers                         | 5    | Oblong Skirt Set           | N/B      |          |          |       |                   |
|                                     |      |                            |          |          |          |       | <b>\$5,103.91</b> |

Summary of Minutes  
Regular Board Meeting  
August 10, 2015

| Meyers HS                       |      |                                    | RICE'S   | NOVA     |          |       |                   |
|---------------------------------|------|------------------------------------|----------|----------|----------|-------|-------------------|
|                                 |      |                                    | PRICE    | PRICE    | AWARD    |       | TOTAL             |
| Item Name/Description           | Qty. | Additional information:            |          |          |          |       |                   |
| Espresso Buffet Condiment Holde | 1    | Large Capacity                     | \$233.73 |          | \$233.73 | RICES | \$233.73          |
| Insulated Pump Station          | 1    | 4 Pump Station                     | \$819.73 | \$715.00 | \$715.00 | NOVA  | \$715.00          |
| Venue Napkin Dispenser          | 2    | Black Pearl                        | \$54.33  | \$55.00  | \$54.33  | RICES | \$108.66          |
| 6 Inch Tongs                    | 6    | Black                              | \$2.77   | \$1.25   | \$1.25   | NOVA  | \$7.50            |
| Fiberglass Merchandising Trays  | 6    | 30 X 6, Black                      | \$13.97  | \$13.45  | \$13.45  | NOVA  | \$80.70           |
| Round Basket Pedestal Display   | 2    | 1 tier                             | \$45.96  |          | \$45.96  | RICES | \$91.92           |
| Round Reversible Pedestal       | 1    | Floor Model, Silver                | \$186.25 |          | \$186.25 | RICES | \$186.25          |
| Day of the Week Stickers        | 1    | Convenience Kit                    | \$35.61  |          | \$35.61  | RICES | \$35.61           |
| Measuring Spoons                | 2    | Standard Strip                     | \$0.76   | \$0.79   | \$0.76   | RICES | \$1.52            |
| Freestanding Holder and Scoop   | 1    | 6 1/2 X 5 1/2 X 11 1/4             | \$65.49  |          | \$65.49  | RICES | \$65.49           |
| Flexible Cutting Mats           | 4    | 12 X 18, Color Coded               | \$15.95  | \$16.90  | \$15.95  | RICES | \$63.80           |
| Translucent Food Pan            | 4    | 4 inch, 3rd size                   | \$7.16   | \$4.30   | \$4.30   | NOVA  | \$17.20           |
| Translucent Food Pan Lid        | 4    | 3rd Size, Seal Lid                 | \$5.62   | \$2.95   | \$2.95   | NOVA  | \$11.80           |
| Drain Shelf                     | 4    | 3rd Size,                          | \$5.11   | \$1.75   | \$1.75   | NOVA  | \$7.00            |
| Stainless Pan Covers            | 6    | Full Size Hinged                   | \$44.33  | \$22.50  | \$22.50  | NOVA  | \$135.00          |
| Hubert Bun Pans                 | 6    | Half Size                          | \$6.77   | \$5.60   | \$5.60   | NOVA  | \$33.60           |
| Plastic Decanter                | 2    | Regular                            | \$10.49  | \$8.55   | \$8.55   | NOVA  | \$17.10           |
| Super Pan Transport Lid         | 6    |                                    | \$27.56  | \$29.50  | \$27.56  | RICES | \$165.36          |
| Bread Pan Rack                  | 1    | 28 pan capacity                    | \$195.00 | \$385.00 | \$195.00 | RICES | \$195.00          |
| 18 Inch Industrial Floor Fan    | 2    |                                    | \$235.00 | \$119.00 | \$119.00 | NOVA  | \$238.00          |
| Standard Size GraniTiles        | 2    | Black                              | \$168.33 |          | \$168.33 | RICES | \$336.66          |
| Microfiber Bar Mops             | 3    |                                    | \$16.33  |          | \$16.33  | RICES | \$48.99           |
| Cotton Bar Mop Towel            | 3    |                                    | \$14.25  | \$11.90  | \$11.90  | NOVA  | \$35.70           |
| Microfiber Flat Mopping Kit     | 2    | 24 inch                            | \$195.00 | \$29.00  | \$29.00  | NOVA  | \$58.00           |
| Wet Flat Mop                    | 13   | 24 inch                            | \$9.70   | \$6.50   | \$6.50   | NOVA  | \$84.50           |
| Heavy Duty Pan Rack Cover       | 3    |                                    | \$129.00 | \$139.00 | \$129.00 | RICES | \$387.00          |
| Hubert Enclosed Pan Rack        | 1    | 1/2 size                           | \$457.33 |          | \$457.33 | RICES | \$457.33          |
| Smoothie Machine                | 1    | Hamilton Beach 1gl stainless 3/4hp | N/B      | \$435.00 | \$435.00 | NOVA  | \$435.00          |
|                                 |      |                                    |          |          |          |       |                   |
|                                 |      |                                    |          |          |          |       | <b>\$4,253.42</b> |

| Solomon                         |      |                            | RICE'S   | NOVA     |          |       |                 |
|---------------------------------|------|----------------------------|----------|----------|----------|-------|-----------------|
|                                 |      |                            | PRICE    | PRICE    | AWARD    |       | TOTAL           |
| Item Name/Description           | Qty. | Additional information:    |          |          |          |       |                 |
| Serrated Carver/Slicer Knife    | 3    | 12 Inch, Long Blade, Black | \$10.99  | \$16.25  | \$10.99  | RICES | \$32.97         |
| Tu-Tone Rectangular Baskets     | 2    | Large                      | \$47.93  |          | \$47.93  | RICES | \$95.86         |
| Round Food Storage Containers   | 4    | 18 Quart                   | \$28.44  | \$24.45  | \$24.45  | NOVA  | \$97.80         |
| Round Food Storage Lids         | 4    |                            | \$6.30   | \$6.85   | \$6.30   | RICES | \$25.20         |
| Solomitt High Heat Oven Mitt    | 2    |                            | \$38.74  |          | \$38.74  | RICES | \$77.48         |
| Ritz 685 degree Oven Mitt       | 2    |                            | \$45.49  |          | \$45.49  | RICES | \$90.98         |
| Angled Broom                    | 2    |                            | \$21.76  | \$20.45  | \$20.45  | NOVA  | \$40.90         |
| Rust-Resistant Solid Wall Shelf | 1    | 60 X 12                    | \$99.00  | \$82.90  | \$82.90  | NOVA  | \$82.90         |
| Single Blade Straight Squeegee  | 1    |                            | \$23.69  | \$12.75  | \$12.75  | NOVA  | \$12.75         |
| Tapered Wooden Handle           | 1    |                            | \$14.15  | \$5.50   | \$5.50   | RICES | \$5.50          |
| BRUTE Utility Bucket            | 1    | Red                        | \$19.38  | \$19.45  | \$19.38  | RICES | \$19.38         |
| Heavy Duty Pan Rack Cover       | 3    |                            | \$129.00 | \$139.00 | \$129.00 | RICES | \$387.00        |
|                                 |      |                            |          |          |          |       |                 |
|                                 |      |                            |          |          |          |       | <b>\$968.72</b> |

Summary of Minutes  
Regular Board Meeting  
August 10, 2015

| Meyers HS                       |      |                                    | RICE'S   | NOVA     |          |       |                   |
|---------------------------------|------|------------------------------------|----------|----------|----------|-------|-------------------|
|                                 |      |                                    | PRICE    | PRICE    | AWARD    |       | TOTAL             |
| Item Name/Description           | Qty. | Additional information:            |          |          |          |       |                   |
| Espresso Buffet Condiment Holde | 1    | Large Capacity                     | \$233.73 |          | \$233.73 | RICES | \$233.73          |
| Insulated Pump Station          | 1    | 4 Pump Station                     | \$819.73 | \$715.00 | \$715.00 | NOVA  | \$715.00          |
| Venue Napkin Dispenser          | 2    | Black Pearl                        | \$54.33  | \$55.00  | \$54.33  | RICES | \$108.66          |
| 6 Inch Tongs                    | 6    | Black                              | \$2.77   | \$1.25   | \$1.25   | NOVA  | \$7.50            |
| Fiberglass Merchandising Trays  | 6    | 30 X 6, Black                      | \$13.97  | \$13.45  | \$13.45  | NOVA  | \$80.70           |
| Round Basket Pedestal Display   | 2    | 1 tier                             | \$45.96  |          | \$45.96  | RICES | \$91.92           |
| Round Reversible Pedestal       | 1    | Floor Model, Silver                | \$186.25 |          | \$186.25 | RICES | \$186.25          |
| Day of the Week Stickers        | 1    | Convenience Kit                    | \$35.61  |          | \$35.61  | RICES | \$35.61           |
| Measuring Spoons                | 2    | Standard Strip                     | \$0.76   | \$0.79   | \$0.76   | RICES | \$1.52            |
| Freestanding Holder and Scoop   | 1    | 6 1/2 X 5 1/2 X 11 1/4             | \$65.49  |          | \$65.49  | RICES | \$65.49           |
| Flexible Cutting Mats           | 4    | 12 X 18, Color Coded               | \$15.95  | \$16.90  | \$15.95  | RICES | \$63.80           |
| Translucent Food Pan            | 4    | 4 inch, 3rd size                   | \$7.16   | \$4.30   | \$4.30   | NOVA  | \$17.20           |
| Translucent Food Pan Lid        | 4    | 3rd Size, Seal Lid                 | \$5.62   | \$2.95   | \$2.95   | NOVA  | \$11.80           |
| Drain Shelf                     | 4    | 3rd Size,                          | \$5.11   | \$1.75   | \$1.75   | NOVA  | \$7.00            |
| Stainless Pan Covers            | 6    | Full Size Hinged                   | \$44.33  | \$22.50  | \$22.50  | NOVA  | \$135.00          |
| Hubert Bun Pans                 | 6    | Half Size                          | \$6.77   | \$5.60   | \$5.60   | NOVA  | \$33.60           |
| Plastic Decanter                | 2    | Regular                            | \$10.49  | \$8.55   | \$8.55   | NOVA  | \$17.10           |
| Super Pan Transport Lid         | 6    |                                    | \$27.56  | \$29.50  | \$27.56  | RICES | \$165.36          |
| Bread Pan Rack                  | 1    | 28 pan capacity                    | \$195.00 | \$385.00 | \$195.00 | RICES | \$195.00          |
| 18 Inch Industrial Floor Fan    | 2    |                                    | \$235.00 | \$119.00 | \$119.00 | NOVA  | \$238.00          |
| Standard Size GraniTiles        | 2    | Black                              | \$168.33 |          | \$168.33 | RICES | \$336.66          |
| Microfiber Bar Mops             | 3    |                                    | \$16.33  |          | \$16.33  | RICES | \$48.99           |
| Cotton Bar Mop Towel            | 3    |                                    | \$14.25  | \$11.90  | \$11.90  | NOVA  | \$35.70           |
| Microfiber Flat Mopping Kit     | 2    | 24 inch                            | \$195.00 | \$29.00  | \$29.00  | NOVA  | \$58.00           |
| Wet Flat Mop                    | 13   | 24 inch                            | \$9.70   | \$6.50   | \$6.50   | NOVA  | \$84.50           |
| Heavy Duty Pan Rack Cover       | 3    |                                    | \$129.00 | \$139.00 | \$129.00 | RICES | \$387.00          |
| Hubert Enclosed Pan Rack        | 1    | 1/2 size                           | \$457.33 |          | \$457.33 | RICES | \$457.33          |
| Smoothie Machine                | 1    | Hamilton Beach 1gl stainless 3/4hp | N/B      | \$435.00 | \$435.00 | NOVA  | \$435.00          |
|                                 |      |                                    |          |          |          |       |                   |
|                                 |      |                                    |          |          |          |       | <b>\$4,253.42</b> |

| Solomon                         |      |                            | RICE'S   | NOVA     |          |       |                 |
|---------------------------------|------|----------------------------|----------|----------|----------|-------|-----------------|
|                                 |      |                            | PRICE    | PRICE    | AWARD    |       | TOTAL           |
| Item Name/Description           | Qty. | Additional information:    |          |          |          |       |                 |
| Serrated Carver/Slicer Knife    | 3    | 12 Inch, Long Blade, Black | \$10.99  | \$16.25  | \$10.99  | RICES | \$32.97         |
| Tu-Tone Rectangular Baskets     | 2    | Large                      | \$47.93  |          | \$47.93  | RICES | \$95.86         |
| Round Food Storage Containers   | 4    | 18 Quart                   | \$28.44  | \$24.45  | \$24.45  | NOVA  | \$97.80         |
| Round Food Storage Lids         | 4    |                            | \$6.30   | \$6.85   | \$6.30   | RICES | \$25.20         |
| Solomitt High Heat Oven Mitt    | 2    |                            | \$38.74  |          | \$38.74  | RICES | \$77.48         |
| Ritz 685 degree Oven Mitt       | 2    |                            | \$45.49  |          | \$45.49  | RICES | \$90.98         |
| Angled Broom                    | 2    |                            | \$21.76  | \$20.45  | \$20.45  | NOVA  | \$40.90         |
| Rust-Resistant Solid Wall Shelf | 1    | 60 X 12                    | \$99.00  | \$82.90  | \$82.90  | NOVA  | \$82.90         |
| Single Blade Straight Squeegee  | 1    |                            | \$23.69  | \$12.75  | \$12.75  | NOVA  | \$12.75         |
| Tapered Wooden Handle           | 1    |                            | \$14.15  | \$5.50   | \$5.50   | RICES | \$5.50          |
| BRUTE Utility Bucket            | 1    | Red                        | \$19.38  | \$19.45  | \$19.38  | RICES | \$19.38         |
| Heavy Duty Pan Rack Cover       | 3    |                            | \$129.00 | \$139.00 | \$129.00 | RICES | \$387.00        |
|                                 |      |                            |          |          |          |       |                 |
|                                 |      |                            |          |          |          |       | <b>\$968.72</b> |

Summary of Minutes  
Regular Board Meeting  
August 10, 2015

| Kistler                          |      |                         | RICE'S     | NOVA       |            |       |             |
|----------------------------------|------|-------------------------|------------|------------|------------|-------|-------------|
|                                  |      |                         | PRICE      | PRICE      | AWARD      |       | TOTAL       |
| Item Name/Description            | Qty. | Additional information: |            |            |            |       |             |
| Wide-Mouth Squeeze Bottles       | 15   |                         | \$1.23     | \$1.35     | \$1.23     | RICES | \$18.45     |
| Venue Napkin Dispensers          | 4    |                         | \$54.33    | \$55.00    | \$54.33    | RICES | \$217.32    |
| Hubert Serving Spoons            | 5    | Solid                   | \$1.82     | \$2.25     | \$1.82     | RICES | \$9.10      |
| Synthetic Wicker Baskets         | 7    |                         | \$11.98    |            | \$11.98    | RICES | \$83.86     |
| Safety Dispenser                 | 2    |                         | \$51.77    |            | \$51.77    | RICES | \$103.54    |
| Saddle Bag Dispensers            | 2    |                         | \$57.74    |            | \$57.74    | RICES | \$115.48    |
| Hubert Multi-Use Organizer       | 1    | 3 Section               | \$59.36    |            | \$59.36    | RICES | \$59.36     |
| Tall Table Sign Holder           | 3    |                         | \$4.27     |            | \$4.27     | RICES | \$12.81     |
| Hubert Thermistor Thermometer    | 3    |                         | \$11.32    | \$10.65    | \$10.65    | NOVA  | \$31.95     |
| Hubert Oven Thermometer          | 12   |                         | \$3.97     | \$3.90     | \$3.90     | NOVA  | \$46.80     |
| Heavy Duty Fridge/Freezer Therm  | 12   |                         | \$3.47     | \$2.95     | \$2.95     | NOVA  | \$35.40     |
| Stainless Colander               | 1    | 5 qt                    | \$6.84     | \$4.70     | \$4.70     | NOVA  | \$4.70      |
| Stainless Colander               | 1    | 8 qt                    | \$8.64     | \$5.98     | \$5.98     | NOVA  | \$5.98      |
| Stainless Colander               | 1    | 13 qt                   | \$11.12    | \$8.45     | \$8.45     | NOVA  | \$8.45      |
| Softgrip Pizza Cutter            | 2    |                         | \$4.47     | \$4.95     | \$4.47     | RICES | \$8.94      |
| Electric Can Opener              | 1    | Single Speed            | \$715.69   | \$605.00   | \$605.00   | NOVA  | \$605.00    |
| Paring Knives                    | 10   | Assorted Colors         | \$5.14     | \$4.98     | \$4.98     | NOVA  | \$49.80     |
| Manual Sharpener                 | 1    |                         | \$26.33    | \$29.00    | \$26.33    | RICES | \$26.33     |
| Cutting Boards                   | 1    | Assorted Colors         | \$152.77   | \$175.00   | \$152.77   | RICES | \$152.77    |
| Hot Pads                         | 6    |                         | \$22.74    | \$15.50    | \$15.50    | NOVA  | \$93.00     |
| Anti-Fatigue Mats                | 5    | Black                   | \$138.11   |            | \$138.11   | RICES | \$690.55    |
| 26 qt Mop Bucket Combo           | 2    |                         | \$59.30    | \$55.00    | \$55.00    | NOVA  | \$110.00    |
| Microfiber Mopping Kit           | 1    | ASSEMBLED               | \$195.00   | \$29.00    | \$29.00    | NOVA  | \$29.00     |
| Microfiber Telescoping Handle    | 3    |                         | \$10.36    |            | \$10.36    | RICES | \$31.08     |
| Wet Flat Mop                     | 24   |                         | \$8.39     | \$6.50     | \$6.50     | NOVA  | \$156.00    |
| Broom                            | 2    |                         | \$12.60    | \$6.95     | \$6.95     | NOVA  | \$13.90     |
| Dustpan                          | 2    |                         | \$14.33    | \$9.95     | \$9.95     | NOVA  | \$19.90     |
| Versaclean Brush                 | 1    |                         | \$39.11    |            | \$39.11    | RICES | \$39.11     |
| Versaclean Handle                | 1    |                         | \$34.74    |            | \$34.74    | RICES | \$34.74     |
| Hubert Spray Bottle              | 3    |                         | \$9.24     | \$5.10     | \$5.10     | NOVA  | \$15.30     |
| Bun Pan Racks                    | 2    |                         | \$195.00   | \$145.00   | \$145.00   | NOVA  | \$290.00    |
| Heavy Duty Pan Rack Cover        | 2    |                         | \$129.00   | \$139.00   | \$129.00   | RICES | \$258.00    |
| Deep Ledge Utility Cart          | 2    |                         | \$163.11   | \$189.00   | \$163.11   | RICES | \$326.22    |
| Plastic Shelf Cart               | 3    |                         | \$154.33   |            | \$154.33   | RICES | \$462.99    |
| Microban Utility Cart            | 1    | Standard                | \$159.33   |            | \$159.33   | RICES | \$159.33    |
| Refrigerator                     | 1    |                         | \$3,329.00 | \$3,265.00 | \$3,265.00 | NOVA  | \$3,265.00  |
| Panasonic Microwave              | 1    |                         | \$356.25   |            | \$356.25   | RICES | \$356.25    |
| Non Insulated Cabinets           | 1    |                         | \$1,692.00 | \$1,345.00 | \$1,345.00 | RICES | \$1,345.00  |
| 6 Piece Knife Set                | 1    |                         | N/B        |            |            |       |             |
| Plastic Measuring Cup            | 2    |                         | \$10.68    | \$11.25    | \$10.68    | RICES | \$21.36     |
| Kleen Pail Caddy                 | 4    |                         | \$18.98    | \$18.45    | \$18.45    | NOVA  | \$73.80     |
| Hubert Utility Pail              | 3    | Green                   | \$4.96     | \$5.15     | \$4.96     | RICES | \$14.88     |
| Hubert Utility Pail              | 3    | Red                     | \$4.96     | \$5.15     | \$4.96     | RICES | \$14.88     |
| 3 Shelf Color Coded Utility Cart | 1    | Green                   | \$186.25   |            | \$186.25   | RICES | \$186.25    |
| 3 Shelf Color Coded Utility Cart | 1    | Red                     | \$186.25   |            | \$186.25   | RICES | \$186.25    |
| Round Nose Cart                  | 1    | Flint                   | \$311.25   |            | \$311.25   | RICES | \$311.25    |
| Small 3 Shelf Folding Cart       | 1    |                         | \$447.50   |            | \$447.50   | RICES | \$447.50    |
| Lipped Shelf Utility Cart        | 3    | 2 Shelf, Black          | N/B        | \$445.00   | \$445.00   | NOVA  | \$1,335.00  |
| PanSavers                        | 1    | Full Size               | \$62.59    |            | \$62.59    | RICES | \$62.59     |
|                                  |      |                         |            |            |            |       |             |
|                                  |      |                         |            |            |            |       | \$11,945.17 |

Summary of Minutes  
Regular Board Meeting  
August 10, 2015

| Dodson                         |      |                         | RICE'S   | NOVA    |          |       |          |
|--------------------------------|------|-------------------------|----------|---------|----------|-------|----------|
|                                |      |                         | PRICE    | PRICE   | AWARD    |       | TOTAL    |
| Item Name/Description          | Qty. | Additional information: |          |         |          |       |          |
| Hubert All-Purpose Thermometer | 12   |                         | \$1.70   | \$2.00  | \$1.70   | RICES | \$20.40  |
| Fridge/Freezer Thermometer     | 3    |                         | \$2.45   | \$2.95  | \$2.45   | RICES | \$7.35   |
| Hubert Baby Dial Thermometer   | 12   |                         | \$3.25   | \$3.75  | \$3.25   | RICES | \$39.00  |
| Electric Can Opener Add. Knife | 2    |                         | \$9.38   |         | \$9.38   | RICES | \$18.76  |
| Electric Can Opener Add. Gear  | 2    |                         | \$6.00   |         | \$6.00   | RICES | \$12.00  |
| Paring Knife                   | 6    | Straight Blade          | \$9.69   | \$4.98  | \$4.98   | NOVA  | \$29.88  |
| Produce Knife                  | 1    | Green                   | \$4.77   |         | \$4.77   | RICES | \$4.77   |
| Square Storage Containers      | 3    | 4 qt                    | \$26.24  | \$7.45  | \$7.45   | NOVA  | \$22.35  |
| Colored Lids                   | 3    |                         | \$6.33   | \$2.25  | \$2.25   | NOVA  | \$6.75   |
| Ice-Pak Soft Pack              | 6    | Large, Gel              | \$1.73   |         | \$1.73   | RICES | \$10.38  |
| Hubert Pan Rack Cover          | 1    |                         | \$265.00 |         | \$265.00 | RICES | \$265.00 |
| Plastic Measuring Cup          | 1    | Pint                    | \$6.57   | \$3.65  | \$3.65   | NOVA  | \$3.65   |
| Plastic Measuring Cup          | 1    | Quart                   | \$7.39   | \$5.45  | \$5.45   | NOVA  | \$5.45   |
| Full Size Flat Hinged Cover    | 2    | Vollrath Catalog        | \$33.22  | \$22.90 | \$22.90  | NOVA  | \$45.80  |
|                                |      |                         |          |         |          |       |          |
|                                |      |                         |          |         |          |       | \$491.54 |

| Flood                               |      |                           | RICE'S   | NOVA     |          |       |            |
|-------------------------------------|------|---------------------------|----------|----------|----------|-------|------------|
|                                     |      |                           | PRICE    | PRICE    | AWARD    |       | TOTAL      |
| Item Name/Description               | Qty. | Additional information:   |          |          |          |       |            |
| Cut Glass-Like Bowls                | 1    | 2 Qt                      | \$10.61  |          | \$10.61  | RICES | \$10.61    |
| Cut Glass-Like Bowls                | 1    | 4 Qt                      | \$12.73  |          | \$12.73  | RICES | \$12.73    |
| Stir Stick Dispenser                | 1    |                           | \$6.86   |          | \$6.86   | RICES | \$6.86     |
| Super Pan 2 Corner Design           | 1    | Vollrath Catalog          | \$17.18  |          | \$17.18  | RICES | \$17.18    |
| Plastic Broom                       | 2    |                           | \$5.76   | \$9.95   | \$5.76   | RICES | \$11.52    |
| Commercial Angled Broom             | 2    |                           | \$5.76   | \$9.95   | \$5.76   | RICES | \$11.52    |
| WaveBrake Equipment                 | 1    | 35 Qt Institutional       | \$93.42  | \$115.00 | \$93.42  | RICES | \$93.42    |
| 32 Oz Spray Bottle                  | 6    | Big Blast Pump            | \$6.24   | \$1.69   | \$1.69   | NOVA  | \$10.14    |
| BRUTE Utility Buckets               | 1    | 10 Qt Round               | \$9.49   | \$12.90  | \$9.49   | RICES | \$9.49     |
| Microfiber Replacement Mop Pad      | 6    | 18 Inch wet Flat Mop      | \$6.11   | \$6.50   | \$6.11   | RICES | \$36.66    |
| Microfiber Flat Mopping Kit         | 1    | 18 Inch                   | \$132.50 | \$29.00  | \$29.00  | NOVA  | \$29.00    |
| Super Pan 2 Corner Design Lid       | 1    | Vollrath Catalog, Slotted | \$11.26  |          | \$11.26  | RICES | \$11.26    |
| Ice-Pak Soft Packs                  | 1    | Medium Gel Blanket        | \$218.75 |          | \$218.75 | RICES | \$218.75   |
| Invisible Hair Nets                 | 1    | Light Brown               | \$24.77  | \$18.35  | \$18.35  | NOVA  | \$18.35    |
| Economy Digital Thermometer         | 12   |                           | \$6.99   | \$10.25  | \$6.99   | RICES | \$83.88    |
| Blank Freezer Labels                | 12   |                           | \$13.23  |          | \$13.23  | RICES | \$158.76   |
| Camwear FlipLid                     | 6    | Half, FlipLid             | \$6.82   | \$7.95   | \$6.82   | RICES | \$40.92    |
| 18 Inch Industrial Floor Circulator | 1    | Rolling Stand             | \$235.00 | \$119.00 | \$119.00 | NOVA  | \$119.00   |
| Hubert Pan Rack Cover               | 3    |                           | \$22.61  | \$24.75  | \$22.61  | RICES | \$67.83    |
| Food Safe Cutters                   | 12   | Red                       | \$2.59   |          | \$2.59   | RICES | \$31.08    |
| Round Basket                        | 2    |                           | \$29.73  |          | \$29.73  | RICES | \$59.46    |
| Rectangle Basket                    | 2    |                           | N/B      |          |          |       |            |
| Oval Basket                         | 2    |                           | \$2.49   |          | \$2.49   | RICES | \$4.98     |
| Oblong Basket                       | 2    |                           | \$29.59  |          | \$29.59  | RICES | \$59.18    |
|                                     |      |                           |          |          |          |       |            |
|                                     |      |                           |          |          |          |       | \$1,122.58 |

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| CSC                             |             |                                | RICE'S  | NOVA    |         |       |                 |
|---------------------------------|-------------|--------------------------------|---------|---------|---------|-------|-----------------|
|                                 |             |                                | PRICE   | PRICE   | AWARD   |       | TOTAL           |
| <i>Item Name/Description</i>    | <i>Qty.</i> | <i>Additional information:</i> |         |         |         |       |                 |
| Hubert Acrylic Food Pans        | 2           | 15 X 8                         | \$30.49 |         | \$30.49 | RICES | \$60.98         |
| Hubert Acrylic Food Pans        | 2           | 24 X 6                         | \$44.36 |         | \$44.36 | RICES | \$88.72         |
| Caution/Wet Floor Sign          | 1           | Sandwich Style                 | \$12.45 | \$7.75  | \$7.75  | NOVA  | \$7.75          |
| All-Purpose Digital Thermometer | 2           |                                | \$27.78 | \$19.45 | \$19.45 | NOVA  | \$38.90         |
| Instant Read Thermometer Set    | 1           |                                | \$15.77 | \$3.15  | \$3.15  | NOVA  | \$3.15          |
|                                 |             |                                |         |         |         |       |                 |
|                                 |             |                                |         |         |         |       | <b>\$199.50</b> |

  

| ALC                          |             |                                | RICE'S  | NOVA    |         |      |                 |
|------------------------------|-------------|--------------------------------|---------|---------|---------|------|-----------------|
|                              |             |                                | PRICE   | PRICE   | AWARD   |      | TOTAL           |
| <i>Item Name/Description</i> | <i>Qty.</i> | <i>Additional information:</i> |         |         |         |      |                 |
| Sani-Safe Pizza Cutter       | 1           |                                | \$6.76  | \$4.90  | \$4.90  | NOVA | \$4.90          |
| SofGrip Paring Knife         | 5           |                                | \$7.22  | \$4.98  | \$4.98  | NOVA | \$24.90         |
| Purple Allergen Spreader     | 2           | Wavy Edge                      | \$7.40  | \$5.25  | \$5.25  | NOVA | \$10.50         |
| Cotton Bar Mop Towel         | 24          |                                | \$14.25 | \$11.90 | \$11.90 | NOVA | \$285.60        |
|                              |             |                                |         |         |         |      |                 |
|                              |             |                                |         |         |         |      | <b>\$325.90</b> |

**Galella moved, seconded by Ms. Thomas,** to adopt the report. The vote was as follows:

**7 Ayes:** Caffrey, Evans, Galella, Susek, Thomas, Walker, Elmy

**1 Nay:** Katssock - #1

**Personnel Committee Report**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

The Personnel Committee respectfully makes the following report and recommendations:

All appointments are made pending receipt of PDE required clearances, certifications, and any applicable pre-employment drug test.

**A. Agreements**

1. That the District Superintendent, having achieved a performance evaluation of "distinguished" as determined by The Board of Education of Wilkes-Barre Area School District is entitled to a 3% increase as set forth exclusively in his contract.

**B. Professional**

1. That **Heather Cook's** sabbatical request for the first semester of the 2015-16 school year be approved.
2. That **Melissa Bilbow's** sabbatical request for the 2015-16 school year be approved.
3. That **Kristin Harris'** sabbatical request for the first semester of the 2015-16 school year be approved.

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4. That \_\_\_\_\_ be appointed a temporary professional employee as a secondary business teacher effective August 27, 2015. **TABLED**
5. That **Veronica Tobin** be appointed an elementary education long term substitute for the first semester of 2015-16 school year.
6. That **Tammy Latinski** be appointed an elementary education long term substitute for the first semester of 2015-16 school year.
7. That **Jenny Wilczak** be appointed as a speech and language pathologist long term substitute for the 2015-16 school year.
8. That **Jessica Hendler** be appointed as a Title I reading long term substitute for the 2015-16 school year
9. That **Corey Brenner** be appointed as Acting Head Teacher.
10. That **Brian Costello's** status be changed to Director of Curriculum and Instruction K-12 at a salary to be determined by the board.
11. That **Michele Williams'** status be changed to Director of Federal and State Educational Programs at a salary to be determined by the board.
12. That **Dr. Rochelle Koury's** status be changed to Director of Administrative and Student Services at a salary to be determined by the board.
13. That **Robert Makaravage's** status be changed to Director of Instructional Technology/Data & Cyber Services at a salary to be determined by the board.
14. That **Justin Correll's** status be changed to Acting Elementary Assistant Principal at a salary to be determined by the board.
15. That **Tom Zelinka's** status be changed to Supervisor of English and Reading Curriculum K-12.
16. That **Michael Corcoran's** status be changed to Supervisor of Science and Mathematics K-6.

**C. Secretaries & Teachers' Associates**

1. That **Michelle Yelland** be appointed as a grade I, 10 month secretary.
2. That **Samantha Yanora** be appointed as a 20 hour per week copy room aide.
3. That **Donna Hooker** be appointed as a 32.5 hour per week para-professional/PCA.
4. That **Jane Deschak** be appointed as a 32.5 hour per week para-professional/PCA.
5. That the hourly rate of following nurses' assistants who are both Registered Nurses and Certified School Nurses be increase to \$25 per hour:

**Heather Vinciarelli**

**Christine Bottger**

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**D. Security/Greeters**

1. That **Walter Allabaugh** be appointed as a substitute security greeter/traveling security greeter.
2. That **Brian Miller** be appointed as a substitute security greeter/traveling security greeter.

**E. Custodians & Housekeepers**

1. That the retirement of **Ruthie O'Dell** be accepted with regret effective October 30, 2015.

**F. Crossing Guards**

1. That **Diane Johnson** be appointed a substitute crossing guard.

**G. Athletics**

1. That the resignation of **Richard Simon** as G.A.R.'s Varsity Head Wrestling Coach be accepted with regret.
2. The following appointments are made for the sport season and will be continued on a season to season basis unless, the post is declared vacant by the Board of School Directors. All appointments are effective upon all PDE required clearances and documents being submitted.

|          |               |                           |                     |
|----------|---------------|---------------------------|---------------------|
| Meyers   | Cross-country | Volunteer Assistant Coach | <b>Jesse Macko</b>  |
| Coughlin | Girls' Soccer | Volunteer Assistant Coach | <b>Carl Majeski</b> |

ADDENDUM

1. That **Joseph Banks** be terminated effective August 4, 2015.

**Dr. Susek moved, seconded by Rev. Walker** to adopt the report. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Katsock, Susek, Thomas, Walker, Elmy

**1 Nay:** Katsock: A #1 - B- #'s 10, 11, 12, 13, and 14

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Miss Thomas presented Resolution No 1

**RESOLUTION**

WHEREAS, the recent death of **MATTHEW HENRY MANARSKI** has brought sorrow to his family, friends, and all who knew him; and

WHEREAS, he is the son of Debra Manarski, retired Assistant Board Secretary and Administrative Assistant to the Superintendent of the Wilkes-Barre Area School District School and nephew of Karen Caffrey, retired elementary teacher of the Wilkes-Barre Area School District and Joseph Caffrey, Vice President of the Board of Directors of the Wilkes-Barre Area school District.; and

WHEREAS, Matthew was a 2009 graduate of E.L. Meyers High School and was a member of the Meyers Speech and Debate Team and golf team. Matthew graduated with honors in 2013 from the University of Pennsylvania; and

WHEREAS, his passing on July 19, 2015 will leave an unfillable void in the lives of all who knew and loved him.

THEREFORE, BE IT RESOLVED, that his death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board to his mother Debra; his aunts, Karen and Virginia; his uncles, Mark and Joseph; his cousins, Benjamin, Caitlin, Erica and Joseph and to his entire family.

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**Ms. Thomas moved**, to accept the Resolution by Acclamation.

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Mr. Galella presented Resolution No 2

**RESOLUTION**

WHEREAS, the recent death of **MYRNA L. SCHAEFER** has brought sorrow to her family, friends, and all who knew her; and

WHEREAS, she was Supervisor of English and a secondary English teacher, for the Wilkes-Barre Area School District; and

WHEREAS, her passing on July 31, 2015 will leave an unfillable void in the lives of all who knew and loved her.

THEREFORE, BE IT RESOLVED, that her death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board to her husband, Lawrence; her daughters, Stephanie and Renee; and to her entire family.

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**Mr. Galella moved**, to accept the Resolution by Acclamation.

**New Business**

**Mr. Galella moved, seconded by Ms. Thomas**, to approve a contract with the City of Wilkes-Barre for the provision of a City Police officer to the District at a per diem rate of \$394.00 for 2015 and \$402.00 for 2016. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Katsock, Susek, Thomas, Walker, Elmy

**Miss Katsock, moved, seconded by Dr. Susek**, to approve a month to month lease of the former Army Reserve center located on Route 315, from Plains Township at the monthly lease payment of \$2,500.00, subject to the execution of an appropriate written lease to be negotiated by the Solicitor.

The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Katsock, Susek, Thomas, Walker, Elmy

**Rev. Walker moved, seconded by Mr. Evans**, to ratify filing of reverse tax appeals by the District with regards to the following properties: East Mountain Mobile Home Park, U-Haul Self Storage, Courtyard by Marriott, Hampton Inn, and 1155 East Mountain Blvd. The vote was as follows:

**7 Ayes:** Caffrey, Evans, Galella, Susek, Thomas, Walker, Elmy

**1 Nay:** Katsock

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**Dr. Susek moved, seconded by Ms. Thomas,** to authorize the Superintendent in consultation with the District Solicitor and the design professionals to approve change orders to contracts up to the amount of \$20,000. The vote was as follows:

**6 Ayes:** Caffrey Evans, Galella, Susek, Thomas, Elmy

**2 Nays:** Katsock, Walker

**Communications from Solicitor**

Attorney Wendolowski commended Blue Cross/Blue Shield for their contribution in lieu of taxes in the amount of \$60,000.

**Board Secretary Report**

At this time, Board Secretary/Business Manager, Leonard B. Przywara, requested the below listed motion.

**Rev. Walker moved, seconded by Miss Katsock,** to appoint Ms. Thomas, Board Member to represent the Wilkes-Barre Area School District as a voting Delegate to the PSBA 2015 Delegate Assembly to be held on Tuesday, October 13, 2015 during the PASA-PSBA School Leadership Conference.

The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Katsock, Susek, Thomas, Walker, Elmy

Leonard B. Przywara, Board Secretary/Business Manager announced the following Meeting schedules.

**September, 2015**

**Committee Meeting**

Monday September 14, 2015 – 5:30 PM

**Regular Board Meeting**

Monday, September 14, 2015– 7:00 PM

**Miss Katsock moved** to adjourn the Meeting.

**President Elmy** adjourned the Meeting at 8:46 PM.